

COVID-19: Risk solution - vigilance while rebooting operations

As leading economies around the world grapple with containing the coronavirus disease, leaders are preparing for a future where business plans factor in this reality to reimagine growth. The silver lining is how many businesses have already initiated the transition from 'shutdown' to 'reboot'. As this gathers momentum, it is important to assess whether your facility reboot plan addresses the below aspects.



Reputation risk

- Risk to employee life and ability to support medical exigencies
- Negative press



Penal implications

- Non-compliance to regulatory guidelines on social distancing, safety and hygiene at offices
- Potential imprisonment
- Fines and penalties
- Potential cancellation of licences



Employee health and safety

- Potential for alternating teams visiting office
- Prevent overcrowding of common areas
- Implement and monitor guidelines



Cost rationalisation

- Reassess transportation model to optimise cost
- Reassess and rationalise sub-contractor deployment, facility expenses (rent and allied expenses)
- Reassess infrastructure requirements



Business continuity planning

- Inability to upgrade/reset infrastructure to meet new guidelines
- Learn from current scenario and modify policies and practices
- Assess preparedness for any such future events

Our Risk Experts can help leaders PLAN and carry out a focused independent review of the above mentioned aspects to implement a robust and cost-effective facility management system while restarting operations.

How Grant Thornton can help



Immediate term

We can help you adhere to compliance requirements through independent assessment and define action plan considering industry best practices.



Medium-to-long term

We can be your strategic partner in regularly monitoring adherence with guidelines and implementing industry best practices through continuous monitoring mechanism and digital dashboards.



Focus areas for our independent review



Safety and hygiene

- Regular training of employees and contractor staffs ensuring proper hand hygiene and awareness on COVID-19
- Mock drills to assess availability of sanitisers and compliance to PPE guidelines
- Review of health records accessibility and privacy of these records
- Constitution of emergency response team, TAT for response and articulation of responsibilities
- Temperature screening of employees, contract workers and visitors
- Disable biometric access and guard critical areas with additional manpower
- Premises mapping to ensure all entry and exit points are covered for scanning of individuals
- Identification of medical facilities nearby, accessibility and related corporate tie-ups
- Sanitisation of canteen and kitchen areas
- Use of medical masks and gloves by employees/staffs and provision of the same for guests/visitors



Social distancing

- Comprehensive dashboarding to track adherence to social distancing across campus and locations
- Details on social distancing measures adopted by the management for facility, cars and buses



Commute

- Cleanliness and sanitisation process of vehicles
- Review of health records of drivers and cleaners
- Seating plan to adhere social distancing norms in company buses
- Availability of safety and hygiene kits with masks and sanitisers in company vehicles and physical inspection to ensure adherence
- Temperature screening of drivers and commuters before boarding vehicles

Click here to avail of a **FREE TRIAL** of the basic version of our COVID-19: Facility Assessment Tool to assess your facility reboot plan. Answer a few questions to download a preliminary assessment report.

COVID-19: Facility management checklist



Safety and hygiene

- ☐ Regular training of employees and contractual staff to ensure proper hand hygiene and awareness of COVID-19
- ☐ Mock drills to assess accessibility of sanitizers and compliance with PPEs
- ☐ Constitution of emergency response team, TAT for response and articulation of responsibilities
- ☐ Temperature screening of employees, contractual staff and visitors
- ☐ Disable bio-metric access and guard critical areas with additional manpower
- ☐ Premises mapping to ensure all entry and exit points are covered for scanning of individuals
- ☐ Identification of medical facilities nearby, accessibility and tie-ups
- ☐ Sanitisation of canteen and hygiene checks at cooking facility
- ☐ On premises availability of isolation facilities
- ☐ Periodicity of sanitising common areas and high contact points as well as sanitisation between shifts
- ☐ Limit lift usage and single operator for lifts



Security

- ☐ Readiness for implementation of social distancing measures (six feet distance in seating) and mechanism to identify critical teams that must work from office
- ☐ Social distancing measures adopted on premises as well as cars and buses



Commute

- ☐ Cleanliness and sanitisation process of vehicles
- ☐ Review of health records of drivers and cleaners
- ☐ Re-arrangement of actual seating vis-à-vis the capacity to adhere to social distancing norms
- ☐ Availability of safety and hygiene kits, such as mask and sanitisers, in the cab, and physical verification of the cabs to ensure adherence
- ☐ Temperature screening of drivers and commuters before boarding



Grant Thornton's Business Risk team can help you navigate current business and operational challenges by drawing on years of experience of supporting industry leaders



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Click here to download the recently released Grant Thornton Halt-Plan-Refresh Guide on revisiting business priorities and plans



For more insights on the COVID-19 crisis, scan this barcode to see continuous updates on our website

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